



केन्द्रीय विद्यालय वायुसेना स्थल बोरझार
माउन्टेन शैडो, पोस्ट ऑफिस अजारा - गुवाहाटी - 781017
KENDRIYA VIDYALAYA, AFS, BORJHAR
Mountain Shadow, P.O.-Azara, Guwahati -781017
Phone- 0361-2840324, Fax- 0361- 2841728

Website: <http://borjhar.kvs.ac.in> Email: kvsafsborjhar@gmail.com, ppl.borjhar@kvs.gov.in

CBSE Affiliation No.- 200001, CBSE SCHOOL NO.- 39267, KV CODE- 1467, STATION CODE- 251

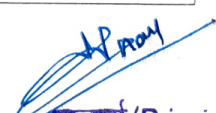
Ref: 445/KVB/2020-21/

DATE: 10-03-2021

Application are invited from prospective suppliers / authorized distributors / service providers/ registered firms, willing to supply quality stores and to provide necessary services at KENDRIYA VIDYALAYA AFS BORJHAR as registered vendors for local purchase / services / supplies / annual contract for the following categories/ areas mentioned below. Interested parties have to register with KENDRIYA VIDYALAYA AFS BORJHAR by submitting a filled-in application form that is available free of cost at the Vidyalaya office during Vidyalaya office hours from 10.30 am to 2.00 pm. The forms can be downloaded from the vidyalaya website at <https://borjhar.kvs.ac.in> The last date to submit the filled in application form is 26/03/2021 upto 2.00 PM.

List of services for registration for the session 2021-22 at KV AFS Borjhar

Sl	Name of Service/ Category	Brief Description
1	Lab Equipment	Supply of materials and services for Physics, Chemistry, Biology, Mathematics, Jr. Science lab etc.
2	Stationary Items	Copy, printing paper, pen, pencil, cardboard, etc.
3	Security Services	Supply of Security services
4	House keeping/ Conservancies	Supply of House keeping/ Conservancies services
5	Games & Sports	Supply of materials and services for Games and sports
6	Printing Services	Answer Sheet, Question Paper, School Magazine, Diary, FLEX, BANNER, Screen Printing etc.
7	Computer & Other Machinery	Supply of computer related items, various printer/ Xerox machine tonners/ cartridges and other consumables
8	Civil Petty Construction & Maintenance	Supply of materials and services for petty construction/ repairing works including hardware store materials
9	Catering and Canteen Services	Supply of catering items and running canteen etc. in various occasions
10	Tent Services	Supply of materials and services for tent, decoration of mandap/ pendal, stage decoration, supply of bedding/ cot etc.
11	Light and Sound System	Supply of materials and services for various lights and sound system for various occasions
12	AMC for Computer/ CCTV/ Xerox Machine/ Gen Set/ Water filter-cooler/ AC etc.	Supply of materials and services for different machineries
13	Electrical Works Services	Supply of materials and services for electrical works and maintenance
14	Teaching Aids	Supply of materials and services for various teaching aids or TLM
15	Dress & Costumes	Supply of materials and services on purchase or on rent for various programme
16	Sanitary Materials	Supply of various sanitary materials for toilets/ washrooms/ brooms, jharu/ phenyl, odonil etc.
17	Musical Instruments	Supply of musical instrumental materials on rent or on purchase
18	Library materials	Supply of books, periodicals, newspapers, magazine etc.
19	Furniture	Supply of various furniture
20	Carpentry work and services	Supply of Carpentry materials and services
22	Plumber work and services	Supply of plumber materials and services
23	Transport services	Supply of various types of vehicles on rent basis
24	Disposable of Scraps/ Raddi	Arranging services for Disposable items of the vidyalaya


प्राचार्य/Principal
के.वि. बोरझार/K.V. Borjhar
गुवाहाटी-१७/Guwahati-17



केन्द्रीय विद्यालय संगठन

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फर्म पंजीकरण हेतु आवेदन प्रपत्र Form for Firm Registration

सेवा का प्रकार :-

(Type of Service).....
(Separate Form is to be filled-up for each category from the enclosed list)

सेवा प्रदान करने हेतु शर्तें : **Conditions for Supplying Services:**

1. Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorised representative of the Firm.
3. Preference will be given to those firms who are on the approved list of Govt. Dept. And Public sector Undertakings or ISO Certificate holders or dealers authorised by manufacturers.
4. The registration as "Approved Supplier" will be kept valid for a period of 02 years. However, it will be reviewed, once in a year, eliminating firms which may have gone out of business Or whose performance has been found to be unsatisfactory.
5. Prescribed "Application Form" may be obtained from <https://borjhar.kvs.ac.in> or from Vidyalaya office as well.
6. In case of Accredited Agents and Authorised Dealers/Stockiest, satisfactory evidence from their Manufacturers shall be submitted along with the completed application form.
7. If KV AFS Borjhar registers any Firm as approved Supplier he has to supply the material at KV AFS Borjhar Stores and he has to accept the KV AFS Borjhar payment terms i.e. Payment shall be made by Digital Transactions or A/c Payee Cheque once the materials are supplied in good condition.
8. Firms/Manufacturers/Authorised dealers are requested to submit their Bank account detail, IFSC code etc. and e-mail address, in order to start e-procurement.
9. Any change in address, phone number, Fax no. Shall be informed to KV AFS Borjhar immediately, so as to have proper communication with these Firms/Manufacturers.
10. K.V. AFS Borjhar reserves the right to reject any application without assigning any reason.
11. Last date of Registration (sealed packed with hard copy including all relevant documents) is 26th March 2021 upto 2.00 PM.

Date-

Signature with Seal (Authorized Representative)

Name:- _____

Designation: _____

Contact No- _____

(Office Seal)

के वि बोरझार में 2021-22 सत्र के लिए फर्म पंजीकरण हेतु आवेदन प्रपत्र

Application Form for Firm Registration at KV AFS Borjhar for 2021-22

Last Date of Registration- 26th March 2021 upto 2.00 PM

सेवा का प्रकार :-
(Type of Service)

(Separate Form is to be filled-up for each category from the enclosed list)

TO BE FILLED BY AUTHORIZED PERSON / OWNER OF ORGANIZATION

1.	NAME OF THE/ VENDOR ORGANIZATION/ COMPANY / SUPPLIER / FIRM											
2.	ADDRESS IN DETAIL	Office Address-										
		Communication Address-										
3.	TELEPHONE NUMBERS	Landline (O)										
		Mobile										
		Mobile										
		Email										
4.	Registration Related Numbers	GST NUMBER										
		PAN NUMBER										
		LABOUR LICENCE NUMBER										
		BANK DETAILS FOR PAYMENT	A/c No-			Bank Name-			Branch-			IFSC Code-
5.	I DECLARE THAT, THE FOLLOWING DOCUMENTS ARE ENCLOSED WITH THE HARD COPY OF THIS APPLICATION THAT IS MEANT FOR REGISTRATION OF FIRM FOR 2021-22. (Tick applicable)											
	Copy of firm registration/ License etc.											
	Copy of GST											
	Copy of PAN Card											
	Copy Labour License											
	Proof of similar experience of the firm											
	IT Return file detail											
	EPF Registration No. detail (if any)											
	Any Other											

DECLARATION

I / we declare that the information furnished above is true to the best of my/our knowledge. I/we undertake to inform KV AFS BORJHAR at the earliest in any change of the details mentioned above.

I / we hereby agree to abide by the terms & conditions prescribed in the enclosed statement.

Thanking you,

Date-

Signature with Seal (Authorized Representative)

Name:- _____

Designation: _____

Contact No- _____

(Office Seal)